

City of New Orleans, Louisiana
Request for Proposals
November 23, 2021
HIV/AIDS Services
RFP No. 1629

Request for Proposals: The City seeks proposals from qualified firms and/or individuals to provide, manage, and support services to support those living with HIV.

Instructions: Applicants shall submit the following to the *Bureau of Purchasing* directed Attention: Chief Procurement Officer (CPO), *1300 Perdido St., Suite 4W07, New Orleans, Louisiana 70112*, 504-658-1550, not later than **December 15, 2021 at 4:00 PM CST:**

- a. Offeror shall provide six (6) signed hardcopies of the proposal in a sealed envelope, marked “Energy Efficiency Services for City-Owned Facilities” and one (1) digitally signed proposal (maximum of three files) on a CD or Flash Drive, in Microsoft Word format or as a PDF file, marked “Energy Efficiency Services for City-Owned Facilities”;
- b. Six (6) printed hard copies of the related **cost** proposal enclosed in a separate sealed envelope, marked “Cost of Energy Efficiency Services for City-Owned Facilities”;
- c. Offeror shall provide a signed cover letter including the company’s name, address and primary contact for the proposal. The primary contact information shall include submitter name, telephone, and email address.

Copies of the solicitation and related information are available on the City’s purchasing website at www.purchasing.nola.gov.

For additional information contact the Purchasing Bureau at purchasing@nola.gov or call (504) 658-1550.

Julien Meyer
Chief Procurement Officer

Advertising Dates: November 26, & December 3, 2021